



APPLICATION FOR NEW DELIVERY CUSTOMER

Clarendon Newsagency offers a daily delivery service for all your Local, National and International Newspaper and Magazine requirements. Our service also includes delivery to your home or office items such as Milk, Bread, Coffee and Tea.

Surname: **Other name(s):**

Company Name:

Delivery address:

Account address (if different to the above):

.....

Telephone: Business Hours: **After Hours:**

Email:

Please indicate the local, interstate or international newspaper(s) and/or magazine(s) you require:

PUBLICATION	MON	TUES	WED	THUR	FRI	SAT	SUN



Please indicate the additional products you require delivered. You will also need to complete the order form found at http://www.clarendonnewsagency.com.au/new_delivery.htm and return it to us.

PUBLICATION	MON	TUES	WED	THUR	FRI	SAT	SUN
Milk							
Bread							
Coffee/Tea							

What date would you like deliveries to commence?..... (Please note for Milk and Bread this will be 3 business days from the date of receiving this application unless requested otherwise).

Please note this application is for a trading account, not a credit account. If a statement is issued, full payment is due within 7 days of the issue date. A late payment fee will be charged if the statement is not paid within 7 days. We reserve the right to stop delivery if these conditions are not adhered to.

In the event where your overdue account is referred to a collection agency and/or law firm, you will be liable for all costs which would be incurred as if the debt is collected in full, including legal demand costs".

Overdue accounts will be subject to interest at the rate of 13% p.a., calculated for the period the account is due until the date it is paid.

I/We hereby agree to abide by your account trading terms and conditions

Signed..... Date...../...../.....

In order to commence your delivery please complete this document and email this entire document to info@clarendonnewsagency.com.au

Pay by Credit Card

- (a) Please complete the attached form.
- (b) Your paper account balance for the month previous will be direct debited, electronically, from your credit card account, after the issue date of each monthly account.
- (c) Therefore avoiding late payment fees and/or the possibility of interruption to your newspaper home delivery supply.
- (d) Please note a 3.2% surcharge is applicable for American Express and Diners Club cards.



DIRECT DEBIT REQUEST

Request and Authority to debit the Credit Card Account named below to pay Clarendon Authorised Newsagency. Please note a 3.2% surcharge is payable for American Express and Diners.

<p>Request and authority to debit</p>	<p>Surname or company name _____</p> <p>Given names or ABN _____ ("you")</p> <p>Request and authorise Clarendon Authorised Newsagency to arrange for any amount Clarendon Authorised Newsagency may debit or charge you to be debited through Electronic Funds Transfer from a Credit Card account held at the financial institution identified below subject to terms and conditions listed below</p>
<p>Insert the name and address of financial institution at which the account is held</p>	<p>Financial Institution _____</p> <p>Type of Credit Card _____</p>
<p>Insert details of Credit Card account to be debited</p>	<p>Name of Card holder _____</p> <p>Expiry date __/__/__ - __/__/__</p> <p>Card number __/__/__/__ __/__/__/__</p> <p> __/__/__/__ __/__/__/__ CCV _____</p>
<p>Acknowledgement</p>	<p>By signing this Direct Debit Request you acknowledge having read and understood the terms and conditions governing the debit arrangements between you and Clarendon Authorised Newsagency as set out in this request and in our Account Trading Terms statement.</p>
<p>Insert your Signature and your Address</p>	<p>Signature</p> <p>_____</p> <p>(if signing for a Company, sign and print full name and capacity for signing e.g. Director)</p> <p>Address</p> <p>_____</p> <p>Date __/__/__</p>